



ANNUAL CONFERENCE 2023 Let's Integrate Cancer Care 17-18 November • ICC Wales

UKONS members are invited to submit their abstracts for either a poster and/or an oral presentation. The theme of the conference is 'Let's Integrate Cancer Care'. The abstracts are to be submitted in one of the following categories:

- **Unity across cancer pathways**
- **Cancer care across the age spectrum**
- **The multiple perspective of cancer care**

Oral presentations and/or posters will be accepted that report original work relating to innovation to improve cancer patient experience and outcomes. The presenter should be involved in the original work.

Prizes will be awarded for the top three poster presentations as well as a prize for the best abstract by a Young and Early Career Cancer Nurse. The author(s) should submit an abstract to Media1 Productions by 5pm on **Friday 30 June 2023**. Abstracts will be reviewed by the conference committee and chosen author(s) will be invited to display their posters at the conference.

New opportunity for Young & Early Career Cancer Nurses (YECCN)

UKONS members who are Young & Early Career Cancer Nurses are invited to submit an abstract with a chance of being offered a complimentary registration place to attend the UKONS Annual Conference.

To qualify you need to:

- Be a Young & Early Career Cancer Nurses (YECCN) - 35 and under or less than 5 years into your first oncology role
- Be a UKONS member
- Never had a poster approved for or presented at UKONS before

Please note the following:

- Places will be awarded on a 'first come first served' basis for successful posters only
- There are 40 places available
- A 'place' covers complimentary registration, you will be expected to cover any accommodation required and travel expenses

Abstracts will be assessed for acceptability against the following criteria:

1. Abstracts should relate to the authors' own work, **it is a condition of acceptance that at least one of the authors attends the face-to-face conference as a registered delegate.**
2. The contribution should relate to original work in cancer nursing and will normally be a report of: a) a completed piece of work, or b) work in progress with completion planned in time to allow outcomes to be reported in the presentation.
3. If the work has been presented or submitted for prior presentation elsewhere, this should be made clear in the submission and the UKONS Board reserves the right to reject any such submission.



Please note if your abstract has been accepted, it is expected for you to register for the conference in person at your own expense.

Please note the following guidelines:

Abstract Structure

Abstract should include:

Background, Methods, Results, Conclusion

All abstracts are subject to blind review so no identifying features such as locations or names of institutions should be included in the main text.

Word Count - Maximum of 300 words plain text (no tables or figures) in the abstract box. This does not include the title. It is suggested that the abstract is prepared in Word first and a word count performed as the electronic submission software will not accept more than 300 words.

Title - This should describe the work as concisely as possible. This is the first opportunity to catch the attention of the audience.

Background - *Why was the work done?* This should be relatively short (two or three sentences), providing the key information that the reader needs to know to understand the project. Consider

- What is known about the subject
- Any knowledge gaps
- Why is this project important?

This section should ideally conclude with the aim of the project. Having caught the reader's attention this should spark their interest in the work.

Methods - *What was done?* Enough detail should be provided to allow the reader to understand what was done and assess the quality of the methods. The details to include may depend on the type of work being reported:

- Research: design, sample, setting, procedures, data collection & analysis
- Quality Improvement: approach, evaluation methods, data collection & analysis
- Education: theoretical basis, evaluation methods, data collection & analysis
- Evidence synthesis/Literature review: selection process, quality assessment, data extraction & data synthesis

Results - *What was found?* Provide a concise summary of your findings but with the appropriate level of detail. Qualitative data will need to be summarised but detail should be provided for quantitative data e.g. confidence intervals. Include negative findings. The audience will want to know as much detail as possible in this section.

Conclusion - *What does this mean?* Sum up your key message in one or two sentences. What does the work mean for practice/education/policy/research? What has your work added to the area of interest? This is the part that may be read before the background, methods and results so is another opportunity to grab the audience's attention.

Example abstracts and poster presentations are available on the UKONS Research MIG webpage.

Submission process

1. Please submit your abstract online by going to www.ukons.org
2. Complete the online form. You will be asked in separate drop-down boxes for the following:
 - Abstract title
 - Primary author and names of co-authors
 - Place of work and department
 - Job title
 - Address
 - Telephone number and email
 - Submission can be for poster and/or oral presentation
 - Abstract body (maximum of 300 words)
 - Abstract category (as per above)
 - Has your abstract been presented or submitted for prior presentation elsewhere?
 - Is the primary author a 'Young Cancer Nurse' (YCN) under the age of 35 or within their first two years of their cancer nursing career?
 - Agree for inclusion in the electronic abstract book
3. Abstracts which do not meet the above requirements or are deemed not to be of an acceptable overall standard will not be accepted.
4. The deadline for receipt by Media1 Productions of completed abstracts is **5pm on Friday 30 June 2023**.
5. The conference committee reserves the right to restrict acceptance of posters/oral presentations describing work carried out primarily in, or by members working in, the pharmaceutical industry.

6. The conference committee reserves the right to reject any submission which is deemed not to meet the specified criteria or to be in any way incompatible with the overall objectives of UKONS and/or the meeting itself. Individual decisions will not be discussed.
7. All authors will receive an acknowledgment confirming receipt of abstract and will be informed by 28 July whether their abstract has been accepted for presentation. If a notification is not received, please contact ukons@media1productions.co.uk, otherwise you risk your entry not being accepted for inclusion in the conference programme.
8. Submissions chosen for an oral presentation on Friday 17 November will be informed by 28 July (names and presentation titles will appear on the final programme).
9. All successful entrants will be eligible for the early bird conference discount.

Judging of best abstracts

All abstracts will be subject to blind review by two reviewers allocating a score for each. Reviewers will be required to declare any conflict of interest and may not assess those abstracts. The conference committee will then select abstracts from each theme for oral presentation at the conference. The three streams will run concurrently on Friday 17 November. Abstracts will be scored on the following criteria:

- Theoretical basis
- Relevance/implications for practice
- Clarity of writing and clarity of presentation

Awards

During the conference, there will be several prizes which will be announced on Saturday 18 November.

- Attendees will be able to vote for their favourite poster. Prizes will be awarded to the three posters with the most votes.
- The conference committee will select the best poster presented by a Young and Early Career Cancer Nurse.
- The Past Presidents will award a prize to the 'Best poster'.

Closing date for submissions is Friday 30 June 2023.