



Call for abstracts

Harrogate International Centre,
Harrogate, 18–19 October 2012

First prize will
be a travel scholarship
to the EONS 2013
conference to the value of £1,500

Delegates are invited to present results of their supportive care and clinical work as a poster and/or an oral presentation. The author/s should submit an abstract of their work to Succinct Communications by 5pm on **Friday 22 June 2012**. The abstract serves at least two purposes. One is to inform delegates at the conference of the content of the contribution; this helps understanding of the material presented and facilitates its discussion. Another is to allow its inclusion in the conference programme and the proceedings of the meeting. Abstracts will be reviewed, and chosen authors will be invited to display their poster for the duration of the conference, or be offered the chance to give an oral presentation.

Abstracts will be assessed for acceptability against the following criteria:

- 1 Abstracts should relate to the authors' own work, and it is a condition of acceptance that at least one of the authors intends to attend the meeting as a registered delegate.
- 2 The contribution should relate to original work in oncology nursing and will normally be a report of: a) a completed piece of work, or b) work in progress with completion planned in time to allow outcomes to be reported in the poster itself.
- 3 If the work has been presented or submitted for prior presentation elsewhere, this should be made clear in the submission and the UKONS board reserves the right to reject any such submission.
- 4 The work presented should be specific and unambiguous and the author/s should ensure that reliance can be placed on the precision of their data by, if appropriate, the use of statistical methods. The introduction should be used to put the content of the presentation into context with current thinking, the relevant literature etc.

Please note the following guidelines:

Length of abstract

The abstract should contain 200–300 words and should be carefully proofread before submission.

Format of abstract

1. Type with single spacing.
2. Begin with abstract title, followed by authors on a new line, followed by a new paragraph for the abstract.
3. Title should be in upper case.
4. Include all authors with full first name and surname, department, hospital, town and country.
5. An abstract should start with an introduction to the background of the investigation and, where appropriate, a clear statement of the aims/objectives of the work. A statement of any methods used should follow including, for example, number of subjects in the study, drug dosages and regimen, and means of collection of data. Results should be clearly stated with, if appropriate, statistical support. A table or legible figure may be used. The abstract should end with discussion/conclusion and references. In general the abstract should be informative and contain as much detail as possible.

Further information

1. Please include the following:
 - Abstract title
 - Authors (please underline the name of the presenting author)
 - Job title
 - Full postal address
 - Telephone and email address
 - Please indicate if you are a novice presenter i.e. have never presented at a conference

- Please indicate 3 key words which best describes the content of your abstract i.e. pain relief
 - Whether you wish to submit your abstract for inclusion as a poster and/or an oral presentation
2. Abstracts which do not meet the above requirements, are unfinished or are deemed not to be of an acceptable overall standard, will not be accepted.
- ### Submission process
1. Completed abstracts should be submitted as a **Word document, by email and by the stated deadline**, to: ukons@succinctcomms.com
 2. **The deadline for receipt by Succinct Communications of completed abstracts is 5pm on Friday 22 June 2012.** Only in exceptional cases and with prior agreement from the UKONS President will late submissions be accepted.
 3. Authors who successfully submit abstracts describing "work in progress" are reminded of the need to submit, in time for publication in the proceedings of the meeting, a revision describing the completed work. The deadline for receipt of the revised abstract will be communicated in the letter of acceptance.
 4. The Board reserves the right to restrict acceptance of posters/oral presentations describing work carried out primarily in, or by members working in the pharmaceutical industry.
 5. The Board reserves the right to reject any submission which is deemed not to meet the specified criteria or to be in any way incompatible with the overall objectives of UKONS and/or the meeting itself.
 6. All authors will be informed whether or not their abstract has been accepted for presentation as a

poster or as an oral presentation, by 24 August 2012. If a notification is not received, please contact ukons@succinctcomms.com, otherwise there is a risk that the entry will not be accepted for inclusion in the conference.

Judging of best abstracts

The abstract will be judged by the judging panel on behalf of UKONS. Judges will declare conflicts of interest for each judged abstract. Judges declaring a conflict of interest may not vote on the abstract identified. The Chair of the judging panel will ensure adherence to these guidelines. Abstracts will be judged by the following criteria:

- Theoretical basis
- Relevance to/implications for practice
- Clarity of writing
- Clarity of presentation

The judges will select five abstracts to be presented as oral presentations at the conference and will select three posters belonging to a UKONS member to win nursing awards. The UKONS President will announce the winning posters on Thursday 18 October at the conference. The first place prize will be a travel scholarship to the EONS 2013 conference to the value of £1500; second place will receive a scholarship to the UKONS Annual Conference 2013 to the value of £850; third place will receive free registration to the UKONS Annual Conference 2013. A separate award will also be given for the best poster from a novice presenter which will also be free registration to the UKONS Annual Conference 2013. All winners will receive free UKONS membership for the 2013–2014 membership year.

Closing date for submissions is 22 June 2012